



Hold for
February
Regular
meeting.

**CITY OF ST. LOUIS
LAW DEPARTMENT**

MICHAEL A. GARVIN
CITY COUNSELOR

1200 MARKET STREET, ROOM 314
ST. LOUIS, MO 63103-2864
(314) 622-3361

CARA SPENCER
MAYOR

January 5, 2026

The Honorable Board of Estimate and Apportionment
c/o Myichea Johnson
1200 Market Street, Room 414
St. Louis, Missouri 63103

RECEIVED
JAN 05 2026
COMPTROLLER'S OFFICE

RE: City of St. Louis City Counselor's Office, Department 139

Dear Honorable Board of Estimate and Apportionment:

The Law Department for the City of St. Louis requests that the Board of Estimate and Apportionment approve the following changes to the Department's Table of Organization:

PROBLEM PROPERTIES

	<u>Title</u>	<u>Grade</u>	<u>Fund</u>	<u>Number of Positions</u>
Delete:	Attorney IV	20G	1502	1
Add:	Attorney II	17G	1502	2

The exchange of these positions roughly evens out the costs. The cost for these positions is funded by the Community Development Block Grant (Problem Properties) and the Law Department is able to fund these positions with currently budgeted funding in the present budget cycle.

NEW POSITIONS

	<u>Title</u>	<u>Grade</u>	<u>Fund</u>	<u>Number of Positions</u>
Add:	Legal Investigator I	13G	1000	1
Add:	Paralegal	13G	1000	1

Item # 6
26-085

Item # 4
26,095

These requests are for “new positions” on the Law Department’s Table of Organization, but in fact these were two Law Department positions at the Police Division that the State of Missouri opted against keeping. This request will allow the Law Department to reassign those current employees to other positions within the Law Department. The Law Department had a sufficient number of vacancies to absorb all of the other attorney, paralegal and administrative positions previously assigned to the Police Division. This request is made in order to accommodate the two remaining employees rather than resort to layoffs.

Due to vacancies, no need for an additional appropriation is expected during the current fiscal year in order to fund these positions. For the next fiscal year, appropriate funding will be requested.

Regards,

A handwritten signature in black ink, appearing to read "Michael Garvin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael Garvin
City Counselor



**CITY OF ST. LOUIS
LAW DEPARTMENT**

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ST. LOUIS, MO 63103-2864
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MICHAEL A. GARVIN
CITY COUNSELOR

CARA SPENCER
MAYOR

February 6, 2026

The Honorable Board of Estimate and Apportionment
c/o Myichea Johnson
1200 Market Street, Room 414
St. Louis, Missouri 63103

RE: City of St. Louis City Counselor's Office, Department 139

Dear Honorable Members, Board of Estimate and Apportionment:

The Law Department for the City of St. Louis requests that the Board of Estimate and Apportionment approve the following changes to the Department's Table of Organization:

PROBLEM PROPERTIES

	<u>Title</u>	<u>Grade</u>	<u>Fund</u>	<u>Number of Positions</u>
Delete:	Attorney IV	20G	1502	1
Add:	<u>Title</u>	<u>Grade</u>	<u>Fund</u>	<u>Number of Positions</u>
	Attorney II	17G	1502	1
Add:	<u>Title</u>	<u>Grade</u>	<u>Fund</u>	<u>Number of Positions</u>
	Attorney I	15G	1502	1

The exchange of these positions roughly evens out the costs. The cost for these positions is funded by the Community Development Block Grant (Problem Properties) and the Law Department is able to fund these positions with currently budgeted funding in the present budget cycle.

	<u>Title</u>	<u>Grade</u>	<u>Fund</u>	<u>Number of Positions</u>
Delete:	Administrative Assistant I	13G	1000	1
	<u>Title</u>	<u>Grade</u>	<u>Fund</u>	<u>Number of Positions</u>
Add:	Legal Investigator I	13G	1000	1

The exchange of these positions roughly evens out the costs. The Administrative Assistant I position referenced above is vacant due to a resignation of a long-time employee. The Legal Investigator I position is a current employee who previously occupied a position at the Police Division. This request will allow the Law Department to reassign the current employee within the Law Department. All other attorney, paralegal and administrative positions previously assigned to the Police Division have been addressed. Because a vacant position is being eliminated, there is no need for an additional appropriation to accommodate this request.

Regards,



Michael Garvin
City Counselor